

**EDUCATION COMMITTEE  
MINUTES  
150 North 18<sup>th</sup> Avenue, Conference Room 415  
Phoenix, Arizona 85007  
May 11, 2006**

**Members Present**

Kay Lewis, Chair	Gary Woods
Brian Smith, Vice Chair	Orlando Alcordo
Jerry Stein	Mary Briden
Bill White	

**Members Absent**

Jim Critchley
Marilyn Price
Gary Smith

**I. CALL TO ORDER**

The Education Committee meeting was called to order at 9:00 a.m. A quorum was present.

**II. DISCUSS/AMEND and ACTION ON THE MINUTES OF February 17, 2006**

A motion was made by Mary Briden and Bill White to accept the minutes with the following corrections: Page 2, section IV. B., first line should read "Dr. Lewis reported that a meeting was held on January 9, 2006, regarding Jerry Ollier's proposed I to P curriculum. Page 2, section V.A., third line should read "Brian Smith accepted the nomination of Vice Chair." Page 2, section VI. A. second paragraph line two should read "Discussion ensued as to whether to include 60 or 80 hours of anatomy..."

**Motion carried**

**III. REPORTS**

**A. Report from Bureau of Emergency Medical Services**

Michelle Johnston reported that the Bureau continues to work on the progression of the e-Learning program.

**B. Chairman's Report**

Dr. Lewis stated that a significant amount of work had been completed regarding the draft rulemaking. She suggested that the Education Committee be given notice of any changes regarding EMS education prior to addressing the EMS Council in the future.

A question was posed as to why the Bureau moved forward to the EMS Council with the draft rulemaking without meeting with the Education Committee

It was reported that the Bureau had identified issues with training programs that had arisen after the Education Committee had met and due to time constraints moved forward with bringing the changes to the EMS Council.

Discussion ensued concerning the issues pertaining to the training programs and the rulemaking process.

**IV. OLD BUSINESS**

No agenda items under old business.

V. **NEW BUSINESS**

**A. Discussion and Action on requiring students in the Arizona EMT-P course to complete, during clinical training and field training, the competencies identified in Exhibit C of the EMT-I(99)-to-EMT-P Transition Course Rulemaking Working Draft- 3/30/06**

A motion was made by Dr. Lewis and seconded by Brian Smith to require students under the Arizona EMT-P course to complete the competencies identified in Exhibit C.

Discussion ensued concerning the changes made to Exhibit C of the EMT-I(99)-to-EMT-P Transition Course Rulemaking Working Draft-3/30/06.

**Motion carried**

**GOES TO EMS COUNCIL**

**B. Discussion and Action on BEMS policies and procedures for observation and evaluation of training program practical examination**

Michelle Johnston provided a copy of the Practical Examination Audit Form.

It was reported that the audit form only pertains to BLS, not ALS. An audit form for ALS will be addressed in the future.

It was reported that the use of the audit form serves as a guide to ensure that the training programs are following the correct and proper procedure for practical exams.

Discussion ensued concerning the need for practical exam audits.

A question was posed as to whether the training programs would receive a copy of the audit form after they have been audited. It was reported that a letter and a copy of the audit form is provided to the training programs after the audit has been completed.

A motion was made to support the training program evaluation for practical exam audits by Dr. Lewis.

**Motion carried**

**GOES TO EMS COUNCIL**

**C. Discussion and Action on recommending that BEMS provide 24-hour notice to a training program before observing and evaluating the training program**

A motion was made by Jerry Stein and seconded by Brian Smith to provide a 24-hour notice to a training program prior to the observation and evaluation of the training program.

It was reported that in the last month the Bureau has performed observations at various training programs without providing a notice and have not experienced any issues/problems with the coordinators or training programs during their observation.

It was suggested that the Bureau provide a 24-hour notice as a courtesy to the training program.

**Motion opposed**

**D. Discussion and Action on having training programs notify the Bureau 10 days prior to holding a challenge examination, for all levels of certification, as they would a regular refresher or initial class.**

A motion was made by Dr. Lewis and seconded by Bill White to require training programs to notify the Bureau 10 days prior to holding a challenge examination for all levels of certification.

It was reported that the purpose of the notification is to be aware when testing is being conducted.

Discussion ensued concerning the notification of a challenge and a refresher test.

**Motion carried**  
**GOES TO EMS COUNCIL**

**VI. CALL TO THE PUBLIC**  
No one came forward.

**VII. MEMBERS' EDUCATIONAL and INFORMATIONAL ANNOUNCEMENTS**  
Dr. Bentley Bobrow announced that a stroke summit will be held on May 25, 2006. For more information and to register please visit the BEMS website.

**VIII. ANNOUNCEMENT OF NEXT MEETING – September 14, 2006**

**IX. ADJOURNMENT**  
The Education Committee meeting adjourned at 10:05 a.m.